

Band Camp Packet 2016

Band Camp is a two-week chaperoned event. The band directors plan the instructional time. The student leaders and the volunteer Band Camp committee plan the social events with oversight from the band directors and Booster Board.

This packet is intended to help students and parents prepare for the upcoming band camp. The details are **subject to change** during the planning process as we adjust to unforeseen events.

- Read email regularly. Please verify that the parent and student emails in the **Charms** system are correct. Send email to charmsadmin@masonbandboosters.com to request necessary changes.
- **One Call** phone announcements will be used at the discretion of the staff to make time sensitive announcements.
- For the most complete information, please refer to the website **band camp page** of the <http://www.masonbands.com> website and check the band **blog** regularly.

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Registration Requirements & Deadlines for 2016

Parents are expected to **keep a copy of each form** for future reference. If it becomes necessary to make a copy of forms after they have been submitted, please send an email to charmsadmin@masonbandboosters.com to arrange an appointment to gain access to the form.

Forms will remain on file for Mason Band Program activities until the end of the band event or for the duration of the academic year. If, at any time during the year, the status of a student changes, it is the guardian's responsibility to contact the director or medical secretary to update forms. Students may be refused permission to participate in band events if payments and forms are not up to date according to these deadlines.

DUE by Friday, May 13th

1. Required data form

- Data corrections form
 - Used to confirm Charms data is accurate and/or request changes to Charms account information
 - After this deadline, the Charms data identified as public will be used to generate a marching band membership directory

2. Required medical forms

- MPG - Medication Planning Guide (MCS-238)
 - To explain the requirements for providing over-the-counter (OTC) and prescription (Rx) medications to students during various band activities
 - To declare the intent to submit optional medical forms and medication
- EMA - Emergency Medical Authorization (MCS-201)
 - To authorize or refuse medical treatment in case of emergency
 - This form will be provided to emergency responders in case of emergency
- SHH - Student Health History (MCS-203)
 - To describe the student's current health condition
 - This form will be provided to emergency responders in case of emergency

3. Policy forms

- Marching Band Field Trip Permission
 - To provide permission for the student's attendance at all scheduled marching band events
- Tag Day Permission
 - To provide permission for the student to be a car passenger for the Tag Day event
- Policy Agreement
 - To acknowledge an understanding of marching band policies
 - To declare an intent to participate fully in all marching band events

DUE by Thursday, July 21st

4. **Optional** medical forms. Refer to the MPG - Medication Planning Guide (MCS-238) for instructions.
- DMS - Dispensing Medication at Schools (MCS-202)
 - To provide permission for a board-approved designee to dispense over-the-counter (OTC) or prescription (Rx) medication at chaperoned band events
 - Requires both a physician signature and a parent signature
 - Medication will NOT be dispensed without a valid DMS
 - SWIHP - Student with Identifiable Health Problem (MCS-217)
 - To provide permission to share selected health information with band staff and board volunteers who come in contact with the student
 - To describe an action plan to react to a reasonably likely life-threatening event associated with a known health condition
 - Only **for use with chronic life-threatening conditions**
5. Recommended documentation
- Copy/snapshot of front and/or back of health insurance card
 - The student's first & last name must be on the card or written on the copy
 - Graphics must be on **one side of one piece of paper**

DUE by Friday, July 22nd

6. Marching band fees
- All fees payable to Mason City Schools must be up to date prior to band camp.
 - Email financial concerns to Mr. Bass at bassb@masonohioschools.com prior to due date.
 - Payment options for the \$500 school fee -- choose one of the following:
 1. Pay via EZpay from July 11 through July 22.
 2. Pay via check (payable to **Mason City Schools**) no later than July 22nd at summer rehearsal.
 - In order to ensure credit to the correct account, **your check must be labeled with:**
 - student's first & last name
 - student's ID
 - Please use the Band Dropbox for all cash/check payments, located across the hall from the Band Office in D154.

Band Camp Webpage

During the summer months the band camp webpage is the best source for band camp information.

- Check this webpage using this direct link:
<http://masonbands.com/pages/courses/default/11/>
- Or navigate to the band camp webpage:
 - Go to <http://masonbands.com>
 - Select “Courses & Programs” from the horizontal navigation bar
 - Select “MB Registration & Band Camp” from the vertical navigation bar on the left
- This webpage includes
 - Forms for download
 - Handbooks for download
 - General information and instructions

Tentative Schedule

Week 1	Monday 7/25	Tuesday 7/26	Wednesday 7/27	Thursday 7/28	Friday 7/29	Saturday 7/30
Activity	Band Camp	Band Camp	Band Camp	Band Camp	Band Camp	Tag Day
Time to report	9am	9am	9am	9am	9am	9am
Meal	Lunch at 12pm	Lunch at 12pm	Lunch at 12pm			
Release	5pm	5pm	5pm	5pm	5pm	2pm
Special Event		6:30-9pm Students and Parents Pot Luck dessert and Booster Meeting	7-9pm Students Section Socials			

Week 2	Monday 8/1	Tuesday 8/2	Wednesday 8/3	Thursday 8/4	Friday 8/5	Saturday 8/6
Activity	Band Camp	Band Camp	Band Camp	Band Camp	Band Camp	
Time to report	9am	9am	9am	9am	1pm	1pm
Release	12pm	12pm	12pm			
Report	3pm	3pm	3pm			
Meal	Meal at 5pm	Meal at 5pm	Meal at 5pm	Lunch at 12pm	Meal at 5pm	Meal at 5pm
Release	10pm	10pm	10pm	4pm	9pm	9pm
Special Event				Students and Parents Variety Show		

Camp Attire

Proper attire can help avoid these common complaints during camp:

- sunburn
- blisters
- chaffing

Recommendations:

- wear loose fitting cotton t-shirts or moisture wicking athletic tops
- wear athletic shorts, extending below the thighs
- wear cushioning socks
- wear comfortable, supportive tennis shoes (**sandals are not permitted**)
- wear sunscreen (apply sunscreen repeatedly)
- use Gold Bond Powder, Body Glide, Sport Shield or other commercially sold products to prevent chaffing in some areas

Daily Band Camp Requirements

- **Wear the *bandPass***
 - The bandPASS is used daily for multiple purposes:
 - help students to learn the names of other students
 - help staff learn students' names
 - help chaperones quickly identify students at the first aid station
 - The bandPASS is required for admittance to band camp functions.
 - Students without a bandPASS will not be admitted to social functions.
 - The bandPASS will be distributed to students on the first day of the two-week band camp if:
 - registration forms are in order

- o fees are paid and up to date
- Bring a packed lunch/dinner with drink.
 - **No food/drink is permitted in the band room.**
 - Lunches/dinners should be placed on carts according to the labels to prevent allergen contamination.
 - Lunches/dinners will be refrigerated.
- Bring instrument and music.
- Bring a personal large water bottle.
- Wear a hat and sunglasses.
- Keep a positive attitude and good work ethic.

Water Breaks

- Each student needs to bring a large water bottle to keep on the field.
- Students will be given periodic water breaks.
- If a student has a need for a water break outside of the designated time, ***the student*** should communicate this to a staff member or student leader.

Food

- A snack will be provided by the Boosters as allowed in the schedule.
- Students are permitted to bring a snack of their choice.
- All students are expected to have a reasonable understanding of their individual nutritional needs and make appropriate choices when consuming food and drink.
- All students are expected to participate in clean up as directed by the band camp committee.
- Parents of **students with life-threatening conditions related to food** (i.e. food allergies, diabetes, etc.) should complete a SWIHP. In addition, parents are expected to collaborate with the band camp chair in advance to negotiate appropriate arrangements.

First Aid

- For the duration of the two-week band camp, a first aid station will be staffed by chaperones with MCS Board of Education approval to dispense medication.
 - o Medication must be provided by the parent as directed on the MPG - Medication Planning Guide (MCS-238).
 - o Medication will only be dispensed in accordance with the MPG - Medication Planning Guide (MCS-238).
- Students should never leave the field without telling a band staff member, student leader, or peer.
- Ice, bandages, and other non-medication treatment will be available.

Behavioral Issues

- Behavioral issues will be referred to the band directors.
- If it becomes necessary for a student to leave camp early due to behavior problems, parents will be responsible for picking up their child.

New Marching Band Members

For first year marching band students and families, this is a new experience and concerns may come up that were unanticipated. Please encourage your student to talk to a student leader or staff member as soon as an issue comes up. We want all of our students to be happy, healthy, and productive. We also recognize that, when challenges arise, students need to be heard. We have an open door policy.